



Virginia Department of Transportation

# MEMORANDUM

<b>GENERAL SUBJECT:</b> General Instructions for Materials Testing		<b>Joint Number</b> MD 272-06 CD- 2006- 1
<b>SPECIFIC SUBJECT:</b> Materials Testing Personnel Qualifications		<b>DATE:</b> March 14, 2006
<b>DIRECTED TO:</b> District Administrators	<b>SIGNATURE:</b> <b>W. Byron Coburn, Jr. PE</b> Scheduling and Contract Engineer <b>Andrew Mergenmeier, PE</b> State Materials Engineer <i>Signature on original copy of memorandum</i>	

The Scheduling and Contract Division and Materials Division are making a concentrated effort to ensure the integrity of VDOT's materials sampling and testing programs.

The following new section to the Materials Division Manual of Instructions states the qualifications of VDOT personnel who perform sampling and testing. VDOT specifications require contractor personnel who perform sampling and testing that is used in the acceptance of materials to be certified through the Materials Certification Program. District Construction and Materials personnel have reviewed this change.

Revise the Materials Division Manual of Instructions to insert a new section:

## ***SECTION 116 MATERIALS TESTING REQUIREMENTS***

### ***116.1 Personnel Qualifications***

*Materials testing will be performed by trained and qualified technicians/inspectors. A trained and qualified technician/inspector is defined as a person that holds a current valid certification through the respective Materials Certification Program. Technicians/inspectors and other Department Personnel conducting acceptance tests not covered by a Materials Certification Program will perform testing in accordance with general guidance from the appropriate responsible District or Central Office Program Manager.*

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Division Administrators  
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District Materials Engineers  
District Construction Engineers  
District Maintenance Engineers  
American Concrete Paving Association  
NE Chapter, Southern Region

Virginia Asphalt Association  
Virginia Dept. of Minority Business Enterprise  
Virginia Ready-Mixed Concrete Association  
Federal Highway Administration  
Virginia Transportation Construction Alliance  
Precast Concrete Association of Virginia